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**WISCONSIN DEPARTMENT OF
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**PROFESSIONAL COUNSELOR SECTION,
OF THE
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK EXAMINING BOARD
Jeff Scanlan (608) 266-2112
Room 121A, 1400 E. Washington Avenue, Madison
October 25, 2010**

Notice: The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Section.

8:30 A.M.

PROFESSIONAL COUNSELOR SECTION SCREENING PANEL

- A. Call Open Session to Order.
 - B. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of 2 Section members and Department staff.
 - C. Reconvene to Open Session.
 - D. Vote on items considered or deliberated upon in Closed Session.
- Adjournment

9:00 A.M.

MEETING OF THE PROFESSIONAL COUNSELOR SECTION

OPEN SESSION - CALL TO ORDER – ROLL CALL

Approval of Agenda

Election of Section Officers for 2011

- Chair
- Vice Chair
- Secretary

- A. Approval of Minutes:
 - 1. Meeting Minutes of July 27, 2010
 - 2. Meeting Minutes of September 10, 2010

- B. Administrative Report
 - Review of 2011 Meeting Dates

Status of Rules & Statutes, Court Cases & Cases in Hearing

Discussion of Renewal or Extension of Training Licenses

- C. Review of Concordia University's Professional Counseling Graduate Program Offering MS in Education-Professional Counseling
- D. Review of Marquette University's Community Counseling Graduate Program (48 Credits) and Clinical Mental Health Program (60 credits)

- E. Letter From Marquette University Regarding PC Section Acceptance of Marquette School Counseling Specialization for PC Licensure
- F. Wisconsin Professional Counselor Licensure and Professional Counselor Section Discussion and Section Action on the Following Issues:
 - 1. Discussion on Amendments Needed to Administrative Rules per scope – Policies for Issuance of Licensure
 - 2. Request for Input from Wisconsin Counselor Education Programs

Class 1 Hearings on Denial of Applications for Licensure: Starting at 11:00 a.m.*

- Hearing on the Denial of Application for A Professional Counselor Training License of Shannon Kavanag
- Hearing on the Denial of Application for A Professional Counselor Training License of Elizabeth Frei
- Hearing on the Denial of Application for A Professional Counselor Training License of Jana Tetzlaff
- Hearing on the Denial of Application for A Professional Counselor Training License of Tracy Strubel

* *Note: Hearing Times are Approximate, and may vary based on Section Schedule*

- G. PC Section Delegate to the American Association of State Counseling Boards AASCB's 24th Annual Conference January 5-8, 2011

Presentation of Proposed Stipulations: None

Presentation of Proposed Stipulations That May be Signed after Mailing of Agenda

Report on Pending Court Cases, Disciplinary Cases, Press Releases and Administrative Rules

Approvals for Psychometric Testing Received After the Mailing of the Agenda

Correspondence and Phone Inquiries by Legal Counsel

Informational Items

Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

- H. Monitoring:

- Janice Johnson, LPC – Requesting Full License

Deliberation of Monitoring Issues that May Be Received After Mailing of Agenda

Supervisor Approvals Received After the Mailing of the Agenda

Deliberation Regarding Hearings on Application Denials:

- I. Shannon Kavanagh

- J. Elizabeth Frei

- K. Jana Tetzlaff

- L. Tracy Strubel

Deliberation of Proposed Stipulations that May be Signed after Mailing of the Agenda

Deliberation of Proposed Administrative Warnings that May be Signed after the Mailing of the Agenda

Deliberation of Proposed Final Decisions and Orders for Disciplinary Proceedings Received After the Mailing of the Agenda

Deliberation of Petitions for Re-Hearings that May be Signed after the Mailing of the Agenda

Division of Enforcement:

- Case Status Report
- Case Closings

Review of Applications

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, if Voting is Appropriate

Other Section Business

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL

DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.